

**PROGRESS TO DATE
(Report by the Head of Administration)**

1. INTRODUCTION

- 1.1 The Panel have asked for the submission of a brief progress report to their monthly meetings to monitor action taken and the response to any recommendations which they have made.

2. PROGRESS REPORT


- 2.1 The monthly progress report therefore is attached which covers all outstanding items. Actions previously reported upon as having been completed have been deleted from the report as the process rolls forward. The report is in tabular form and comprises a brief synopsis of the Panel's decisions and the subsequent action taken.

3. CONCLUSION

- 3.1 The Panel are requested to note the contents of the attached report.

BACKGROUND INFORMATION

Minutes and Reports of the Overview & Scrutiny Panel (Planning and Finance/
Service Support)

Contact Officer: Mrs C Bulman –Democratic Services Officer
 (01480) 388234

Panel Date	<u>Decision</u>	<u>Action</u>	<u>Response</u>	<u>Date</u>
	HEAVY GOODS VEHICLE PARKING IN THE DISTRICT			
10/06/08	Endorsed the Working Group's report and recommendations for submission of the Cabinet.	Recommendations endorsed by the Cabinet at their meeting on 26 th June 2008.	Agreed with Chairman / Vice Chairman that issue be taken forward by the Freight Quality Partnership.	
09/09/08	Head of Administration was asked to establish the current position with regard to the Panel's recommendations following their referral to the Freight Quality Partnership.	Email sent to Team Leader for Transportation.	Matter included for discussion on agenda for LAA Reference Group. Item to be included on agenda for next Freight Quality Partnership. County Council currently arranging.	
	PETITION BY ST AUDREY LANE AREA RESIDENTS, ST IVES			
08/07/08	Representatives from Anglian Water in attendance at Panel's July meeting. Requested that an update be provided in 6 months time and that residents be informed of the outcome of their investigations.	Email requesting update sent – 21/10/08	CCTV survey of St Audrey Lane and Pig Lane Surface Water sewer completed. Funding now available to Jet Sewer – will be carried out shortly.	
	PETITION TO CONTROL COMMUTER PARKING IN THE LONGSANDS AREA OF STNEOTS			
14/10/08	Chairman to write to the Chairman of Huntingdonshire Traffic Management Area Joint Committee outlining the Panel's concerns and requesting that the matter be progressed at the earliest opportunity.	Letter sent 21/10/08		
	A representative from First Capital Connect to be invited to attend a future meeting to discuss their expansion plans for the car parks at Huntingdon and St Neots.	Letter sent 21/10/08		

Panel Date	<u>Decision</u>	<u>Action</u>	<u>Response</u>	<u>Date</u>
12/02/08	<p>CYCLING IN HUNTINGDONSHIRE</p> <p>Endorsed the Working Group's report and recommendations for submission of the Cabinet and requested that the study recommendations be placed on the progress report for future monitoring.</p> <p><i>[Recommendations are appended to this report].</i></p>	<p>Considered by the Cabinet at their meeting on 12th February 2008. Cabinet noted the recommendations and requested a further report by officers addressing the wider issue of Section 106 funding and partnership working. Agreed that discussions should be held with Cambridgeshire County Council regarding their offer to update the Huntingdonshire Cycling Strategy and the issue of partnership working on cycling provision.</p>	<p>Report updating the Panel on the current position the review of the Cycling Strategy and the provision for funding for Huntingdonshire in the LTP included on Agenda for the meeting for June 08 meeting.</p>	June 08
10/06/08	<p>Asked the Transportation Team Leader to email all Members of the Council asking about any specific issues with regard to cycle routes in their wards. Requested sight of the draft report on the prioritisation of cycle schemes before any consideration by the AJC.</p>	<p>Since the June Panel meeting, it has come to light that the list of potential cycle routes have already been scored and prioritised. A report will be considered by the AJC at their meeting on 7th July 2008, seeking ratification of the cycle routes as scored. Requests have been made for reviews to be undertaken annually, with the first review with Members to start in the autumn.</p>	<p>Priority List endorsed by the AJC. District Council members will be contacted before the next review in Summer 2009 to ask about specific issues within their ward.</p>	
09/09/08	<p>MAXIMISING COUNCIL INCOME</p> <p>Appointed Councillors P J Downes, L W McGuire and R J West to a Working Group for the purpose of undertaking the above review.</p>	<p>Internal Audit Service currently undertaking reviews of income generation and discretionary service charges. Working Group awaiting outcome of these reviews as a start to their study. First meeting to be held on 1st December 2008.</p>		Dec 08

Panel Date	<u>Decision</u>	<u>Action</u>	<u>Response</u>	<u>Date</u>
	CORPORATE PLAN – GROWING SUCCESS			
14/05/08	Councillors M G Baker, J A Gray and R G Tuplin appointed to Corporate Plan Working Group.	Quarterly reports submitted to Overview & Scrutiny.	Next meeting anticipated November 2008	Nov 08
	LOCAL AREA AGREEMENTS			
15/01/08	Minutes of future meetings of the Cambridgeshire Together Local Accountability Committee should be circulated to all Panel Members.	Meeting held on 22 nd October 2008. Minutes to be circulated when available.		
14/05/08	Councillor J A Gray appointed to Joint Accountability Committee. Substitute members to be appointed in consultation with Head of Administration.			
	REVIEW OF LOCAL PROCUREMENT			
14/10/08	Agreed to hold further meeting with business representatives in the New Year.	Meeting to be held on 12 th March 2008 at 4pm.		
	LICENSING ACT – IMPACT ON NIGHTTIME ECONOMY			
08/07/08	Head of Administration to prepare a scoping report for a future meeting.	Report submitted to September 2008 meeting.		
09/09/08	Agreed to establish a working group comprising Councillors J T Bell, P M D Godfrey and Ms S L Kemp to undertake a review of the problems of alcohol abuse and its social consequences.	First meeting held on 14 th October 2008.	Further meetings to be held on 3 rd and 24 th November 2008.	

Panel Date	<u>Decision</u>	<u>Action</u>	<u>Response</u>	<u>Date</u>
	MONITORING OF SECTION 106 AGREEMENTS			
14/04/05	Quarterly reports to be submitted to the Panel.	Next report due December 2008.		Dec 08
12/02/08	Agreed to establish a working Group comprising Councillors P J Downes, D Harty, M F Newman and R G Tuplin to investigate the current Section 106 Agreement Mechanism for the negotiation of agreements and the distribution of money received.	Working Group currently in the process of compiliing final report.	Report to be submitted to a future meeting.	Dec 08
	GREAT FEN PROJECT			
08/07/08	Director of Environmental & Community Services to make presentation to future meeting. All Scrutiny Members to be invited.			Nov 08
	SUSTAINABLE COMMUNITIES ACT 2007			
08/07/08	Head of Administration requested to report back on the implications for the Council of the Sustainable Communities Act 2007.	Report on Community Engagement to be submitted to November meeting. It is suggested that in view of the other community engagement issues ongoing that it would be inappropriate to consider the Sustainable Communities Act in isolation. Agenda item no. 6 refers	Report to be submitted to November meeting.	Nov 08

Panel Date	<u>Decision</u>	<u>Action</u>	<u>Response</u>	<u>Date</u>
	FORWARD PLAN			
08/04/08	Development Control Policies Preferred Options Requested that report should be considered at a future meeting of the Panel.			Dec 08
09/10/07	Huntingdon West Area Action Plan Requested that the report should be considered at a future meeting of the Panel.			Feb 09
13/11/07	Parish Plans and Local Plan Policy Circulate report when this becomes available.			Jan 09
08/07/08	Proposals for Riverside Park Requested that report should be considered at a future meeting of the Panel.			Feb 09
08/07/08	Developer Contributions SPD Requested that report should be considered at a future meeting of the Panel.			Jan 09
09/09/09	Gypsy & Traveller Issues and Options Document. Requested that report should be considered at a future meeting of the Panel	Item No. 5 refers.		Nov 08
14/10/08	Response to Highways Agency pre-consultation on side road orders: A14 improvements. Requested that report should be considered at a future meeting of the Panel	Awaiting items reappearance on Forward Plan. Anticipated March 2009.		

RECOMMENDATIONS ARISING FROM CYCLING IN HUNTINGDONSHIRE

- (a) that the offer by the County Council to update the Council's existing cycling strategy and to prepare an action plan for its implementation be welcomed and officers requested to conclude this work within the next six months;
- (b) that, following completion of the strategy and action plan, specific contributions be sought in Section 106 Agreements for cycleway provision in Huntingdonshire in appropriate cases;
- (c) that contributions negotiated under (b) above be retained by the District Council for expenditure on implementation of the cycling strategy action plan;
- (d) that the District Council seek the allocation of specific funding through the Local Transport Plan for cycleway provision in Huntingdonshire;
- (e) that the approval of individual cycleway schemes continue to be the responsibility of the Huntingdonshire Traffic Management Area Joint Committee with District Council expenditure continuing to be allocated on a scheme by scheme basis.